

**UNITED STATES BANKRUPTCY COURT**  
**Southern District of Georgia**  
**OFFICE OF THE CLERK**

Samuel L. Kay  
Clerk of Court

Lucinda B. Rauback  
Chief Deputy Clerk

125 Bull Street, Second Floor  
P. O. Box 8347  
Savannah, GA 31412  
(912) 650-4100

Federal Justice Center  
600 James Brown Blvd.  
P.O. Box 1487  
Augusta, GA 30903  
(706) 823-6000

801 Gloucester Street, Third Floor  
Brunswick, GA 31520  
(912) 280-1376

**PUBLIC NOTICE**

**Multi-Court Voice Case Information System (McVCIS)**

The Court is pleased to announce the availability of a new automated case information system called McVCIS. This self-service voice case information system is available 24 hours a day, 365 days a year; and may be accessed from any touch-tone telephone; and is free of charge to the public. A computer and modem are not necessary to access McVCIS.

McVCIS provides the following general case information: case number; debtor(s) name; last four digits of debtor's social security number; filing date; chapter; trustee name; assigned judge; attorney name and phone number; nature of debt (consumer or business); whether case has been converted and, if so, the conversion date; 341 meeting date, time and location; whether there are assets; case status; discharge date; and closing date. New cases and adversary proceedings typically appear in McVCIS one to two days after filing.

Please note that McVCIS is not the official court record. The official court record continues to be maintained only by the Clerk's Office. Specific docket or procedural information not available through McVCIS may be obtained by contacting the Clerk's Office during normal business hours (8:30 a.m. to 5:00 p.m.) as follows:

Augusta: 706/823-6000  
Brunswick: 912/280-1376  
Savannah: 912/650-4100

Instructions for accessing McVCIS and conducting case queries are attached to this Notice. For additional information or assistance, please contact the Clerk's Office or visit the Court's web site at [www.gasb.uscourts.gov](http://www.gasb.uscourts.gov).

For the Court

Dated: March 15, 2011

## **INSTRUCTIONS FOR ACCESSING McVCIS**

To obtain general case information concerning Southern District of Georgia bankruptcy cases and adversary proceedings through McVCIS, please follow these instructions:

1. Using a touch-tone telephone, dial toll-free number **1-866-222-8029**. A computer synthesized voice will answer the call and ask for a language to be selected. Press 1 for English, or 2 for Spanish.
2. The system then asks for the identification of the bankruptcy court to be selected. Press 42 for the Southern District of Georgia bankruptcy and adversary cases.
3. McVCIS allows five (5) searches per call. Searches may be made by case number, debtor's name, or by debtor's social security or tax ID number.
4. For instructions on how to use McVCIS, press 1.
5. To search by case number, press 2. Enter the four digit year in which the case was filed by pressing the keys on the telephone that correspond with the numbers of the year. Then, enter the last five digits of the case number, ignoring non-numeric characters.
6. To search by name, press 3. Press the keys on the telephone that correspond to the letters of the name. Use the "1" key to enter the letters Q and Z. Do not type in spaces between names or characters (such as punctuation, apostrophes and/or hyphens) that are not letters. For individuals, enter the last name, first name, and middle initial (if possible) followed by the "#" key. To enter the name of a company, type the company name, omitting suffixes such as "Inc." and "Corp." followed by the "#" key.
7. To search by a social security or tax ID number, press 4. Type the debtor's full social security or tax ID number, omitting any hyphens and/or spaces.
8. McVCIS will search the data base for the case number, name, social security number or tax ID number entered into the system.

If the case number, name, social security or tax ID number is not found, McVCIS will respond with: *"No matching cases were found."* Callers should then contact the appropriate divisional Clerk's Office for assistance.

If one matching case is found, McVCIS will provide the information available for that case. If multiple cases involving the same person are found, McVCIS will provide the information available for the most recently filed case. If more than one matching person is found, McVCIS will respond with: *"Multiple matching cases were found. Please search by social security number or tax ID number."*

9. After providing information on the first search, McVCIS will return callers to the Main Menu. To perform another search, repeat the steps outlined above.
10. After five (5) searches, you will be disconnected from the system. However, you may redial the McVCIS toll-free number for information concerning additional cases with no limitation on the number of calls.

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