

**U.S. Bankruptcy Court
Southern District of Georgia**

**Notice of Establishment of Register to Maintain Mailing Addresses
of Federal, State and Local Governmental Units
Pursuant to Bankruptcy Rule 5003(e)**

Bankruptcy Rule 5003(e) permits governmental units of the United States and the state in which the court is located to submit to the clerk of court a statement designating mailing addresses for notice purposes. The Rule also permits the registration of addresses designated by federal, state, and local governmental taxing authorities under 11 USC § 505.

The clerk of court will maintain a public register of submitted mailing addresses. Although not required, the clerk also will include addresses submitted by municipalities or other local governmental units. Failure of a debtor, attorney for a debtor, and other parties to use a mailing address listed in the register does not invalidate any notice that is otherwise effective under applicable law.

Note: Submission by a governmental unit of addresses for placement on this register will not result in updating of the mailing address for that governmental unit in any specific case or cases. A separate notice of change of address must be filed with the Court by the governmental unit in EACH case or proceeding to effect a change to the mailing matrix used for noticing in that case or proceeding.

AVAILABILITY OF REGISTER

The register will be available to the public on the court's Internet web site www.gasb.uscourts.gov, and at the intake sections of each divisional office. It is not the responsibility of the clerk of court to solicit the filing of mailing addresses for inclusion on the register. The clerk of court will update the register upon receipt of information.

REQUIREMENTS FOR SUBMITTING REGISTER STATEMENTS

The statement must be on the letterhead of the requesting department, agency or instrumentality of the United States, the State of Georgia, or the local governmental unit, and be signed by an authorized representative of that unit.

The statement must indicate the designated mailing address (excluding phone numbers and email addresses) to be entered on the register.

If more than one address is submitted, information must be included so that individuals using the register can determine when each address should be used. The inclusion of more than one designated address for a particular department, agency, or instrumentality does not impose on a person sending a notice the duty to send it to more than one address.

The statement (and any future updated statements) must be submitted, by mail, to the clerk of court:

Bankruptcy Rule 5003(e) Register, c/o Clerk of Court, U.S. Bankruptcy Court, 125 Bull Street, P.O. Box 8347, Savannah, Georgia, 31401.